

Approved For Release 2004/12/01 : CIA-RDP80M00165A002900010037-3

73-1109

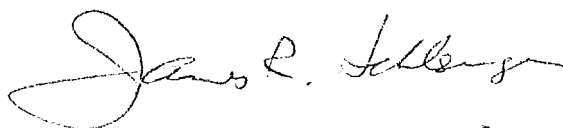
5 MAR 1973

MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Operations
Deputy Director for Science and Technology
Deputy Director for Support
Deputy to the DCI for the Intelligence Community
Director of National Estimates
General Counsel
Inspector General
Legislative Counsel

SUBJECT : Reduction in Personnel

1. The Agency is faced with a significant reduction in personnel strength in FY 1974. It is likely that further cuts will be imposed. Although a portion of this reduction will be achieved by attrition, it is essential that we continue to bring on duty young professionals to ensure long-term viability and selected professionals at all grade levels who possess specific talents required by the Agency.

2. It is therefore necessary that each Deputy Director and Head of an Independent Office identify those employees who are excess to his current and anticipated manpower requirements. Employees so identified will be declared excess to the Director of Personnel for processing in accordance with the provisions of [] or will be processed for disposition in accordance with [] where appropriate.

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James R. Schlesinger
Director

cc: AO/DCI